



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

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19 Sept 2025

**DIVISION MEMORANDUM**

No. 519, s. 2025

**DIVISION FINALIZATION WORKSHOP ON THE VETTED SCHOOL-BASED OFFICE AND INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM**

To: Assistant Schools Division Superintendents  
Chief- Curriculum Implementation Division (CID)  
Chief- Schools Governance and Operations Division (SGOD)  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

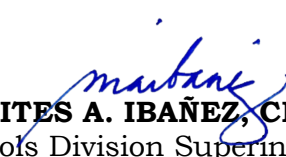
1. Schools Division of Batangas through the Division Performance Management Team will hold a 3-day Division Finalization Workshop on the Vetted School-Based Office and Individual Performance Commitment and Review Form on September 24-26, 2025 at BSA Twin Towers, Julia Vargas corner Bank Drive, Ortigas Center, Mandaluyong City, Metro Manila.
2. The objective of the activity is to incorporate suggestions, comments and recommendations during the vetting activities and finalize alignment and calibration of the office and individual performance commitment based on strategic direction and priority agenda of Department of Education.
3. The participants to this activity are the Top Management, Division Chiefs, select members of the Division Performance Management Team, Public Schools District Supervisors and school-based non-teaching personnel (Enclosure 1). They are expected to be at the venue at 9:00 AM.
4. Field participants are advised to bring laptop.
5. First meal to be served is Breakfast.
6. This memorandum serves as Travel Order of the participants.
7. Expenses relative to the conduct of this activity shall be charged against Division MOOE funds subject to usual accounting and auditing rules and regulations.



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8. Immediate and wide dissemination of this memorandum is desired.

  
**MARITES A. IBÁÑEZ, CESO V**  
Schools Division Superintendent

Enc. As Stated

Reference: None

To be indicated in the Perpetual Index under the following subject:

Issuances-Division Memorandum

AUD/ DIVISION FINALIZATION WORKSHOP ON THE VETTED SCHOOL-BASED OFFICE AND INDIVIDUAL  
PERFORMANCE COMMITMENT AND REVIEW FORM/S2-112025/09-19-2025



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Enclosure A

**DIVISION FINALIZATION WORKSHOP ON THE VETTED SCHOOL-BASED OFFICE AND INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM**

Venue: BSA Twin Towers, Julia Vargas corner Bank Drive, Ortigas Center,  
Mandaluyong City, Metro Manila  
September 24-26, 2025

**LIST OF PARTICIPANTS**

NO.	NAME	SEX	OFFICE/ DIVISION/ SECTION	POSITION
1	Marites A. Ibanez	F	OSDS	Schools Division Superintendent
2	Jofit P. Dayoc	M	OSDS	OIC – Assistant Schools Division Superintendent
3	Rhina O. Ilagan	M	OSDS	OIC – Assistant Schools Division Superintendent
4	David M. Nuay	M	CID	Chief Education Supervisor, CID
5	Mario B. Maramot	M	SGOD	OIC - Chief Education Supervisor
6	Lou C. Panaligan	M	OSDS	Administrative Officer V
7	Irene Grace Q. Gonzales	F	OSDS	Administrative Officer IV
8	Joemar B. Perez	M	OSDS	Administrative Officer IV
9	Marian L. Arias	F	SGOD	Education Program Supervisor I
10	Rodrigo S. Castillo	M	CID	PSDS
11	Rosemarie A. Encarnacion	F	CID	Educ. Program Specialist II
12	Aris U. Dimaano	M	SGOD	Planning Officer III
13	Atty. Karen M. Salimo	F	OSDS	Attorney III
14	Joel B. Lubis	M	San Jose SO	PSDS
15	Aurelia A. Aguila	F	Bauan West SO	Principal IV / OIC – PSDS
16	Avelino B. Mortel	M	Lemery SO	PSDS
17	Eleazar C. Magsino	M	Calatagan SO	PSDS
18	Erickson T. Gutierrez	M	Taysan SO	PSDS
19	Mary Jane Gonzales	F	Alitagtag SO	PSDS
20	Nenita A. Adame	F	Ibaan SO	PSDS
21	Riza Gusano	F	Balayan East SO	PSDS
22	Agrifina A. Dirain	F	Malvar SO	PSDS
23	Movita O. Cruzat	F	As-is IS	Principal IV
24	Louie Alvarez	M	Lemery Pilot ES	Principal III
25	Atena Rivera	F	San Pascual NHS	Principal IV
26	Jovita M. Landicho	F	Bauan INAVHS	Principal IV



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27	Rowena Ramirez	F	Taysan Senior HS	Principal II
28	Maria Elizabeth S. Andino	F	Pantalan SHS	Principal II
29	Matthew Alliene D. Mendoza	M	Lemery SHS	Senior High School Assistant Principal II
30	Richard A. Buenas	M	Calatagan SHS	Senior High School Assistant Principal II
31	Mark Christian R. Catapang	M	Alitagtag NHS	Head Teacher III
32	Cris T. Zita	M	Dr. Juan A. Pastor INHS	Head Teacher II
33	Relyn Mae I. Dimatatac	F	Sambat ES	AO II – Elementary
34	Veronica Joyce B. Coz	F	Jacobo Zobel ES	AO II – Elementary
35	Sonie A. Concepcion	F	Bauan Technical Integrated High School	AO II – Senior HS
36	Ceazar V. Rivera	M	Pantalan SHS	AO II – Senior HS
37	Alona O. Marcos	F	Fermin La Rosa NHS	ADAS III – JHS
38	Contessa M. Rodriguez	M	Lumbangan NHS	ADAS III – JHS
39	Aivie F. Bagui	F	San Pascual CS	ADAS III – Elementary
40	Maurice Katherine S. Reyes	F	Mabini CS	ADAS III – Elementary
41	Rogelline Mae S. Delgado	F	Padre Garcia CS	ADAS II – Elementary
42	Magierose U. Del Carmen	F	San Juan East CS	ADAS II – Elementary
43	Alvin Joseph P. Estole	M	Pansol INHS	ADAS II – JHS (Disbursing Officer)
44	Romelyn S. Cabral	F	Anselmo A. Sandoval MNHS	ADAS II – JHS (Disbursing Officer)
45	Dean Michael Buenviaje	M	Fermin La Rosa NHS	ADAS II – JHS (Loan Verifier)
46	Jigson Manaois	M	Dr. Crisogono B. Ermita NHS	ADAS II – JHS (Loan Verifier)
47	Michael C. Dela Rama	F	Taysan Senior HS	ADAS II – SHS
48	Ivanne Via Royce Formeloza	F	Dr. Juan A. Pastor INHS	ADAS II – SHS
49	Gervin B. Punzalan	F	Balayan Senior High School	Registrar I
50	Madonna H. Gamboa	F	Rosario INHS	Registrar I
51	Veronica Lyra C. Hernandez	F	Padre Garcia SO	PDO I
52	Patricia Nhel San Jose	F	Taal SO	PDO I
53	Karla Marie R. Razon	F	SDO	AO II
54	Leah Dianne S. Valencia	F	SDO	AO II
55	Jimmy J. Morillo	M	SDO	EPS I
56	Ernani A. Catapat	M	SDO	Administrative Officer II
57	Elizalde Piol	M	SDO	Administrative Officer II



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58	Zhermaine D. Gonda	F	SDO	Administrative Officer II
59	Sarah Jane B. Magnaye	F	SDO	Administrative Assistant III
60	Marlon Borillo		SDO	Nurse II
61	Abiezer De Guzman		SDO	Nurse II